

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 9, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from March 2, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 10, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$467,368.58 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$12,000.00 – 296.1256.5301 – Supplies Misdemeanor Day Reporting – ISP Day Reporting

\$5,000.00 – 101.1105.5703 – Contingencies – Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**\$5,000.00 – 101.1105.5703 – Contingencies - Commissioners
TO
101-1105-5954 – Pickaway HELPS – Commissioners**

**\$200.00 – 101.1140.5428 -Contract Workers – Board of Elections
TO
101.1140.5404 – Advertising – Board of Elections**

**\$825.84 – 101.1140.5428 – Contract Workers – Board of Elections
TO
101.1140.5101 – Board Members Salaries – Board of Elections**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFER:

**\$1.14 – 101.1105.5607 – HAVA Grant Security Interest – Treasurer
To
931.0000.4710 – HAVA Grant Security Interest - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Cash Advance Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the CASH ADVANCE:

**\$60,472.48 – 101.1105.5810 – Advances – Commissioners
TO
319.0000.4910 – Advances Rhoads Drainage Improvement - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for NEW LINE ITEM:

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

101.1218-5415 – Attorney Fees- Probate Court

101.0000.4267 – Public Defender – Probate Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Dilley Excavating in a timely manner related to the Rhoads Drainage Improvement Project. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Dilly Excavating, in the amount of \$18,847.76 as follows:

\$18,847.76 319.6114.5401 Rhoads Drainage Improvement

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Superintendent Meeting to discuss 2nd COVID Vaccination March 1st, Box 65 monthly meeting March 2nd, CPR/AED Training March 4th, Shipping Container Disaster Utilization Meeting and County Radiation Detection Training March 4th and Continuing Countywide Vaccinations – Phase 1a/b/c: March 2nd-5th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending GIS/Pictometry Discussion with Auditor's Office and Mass Evacuation – Graystone Villas: March 8th, County Engineer Communications Discussion March 10th and Schools 2nd COVID Vaccinations March 11th-12th and Continuing Countywide Vaccinations – Phase 1a/b/c: March 8th-12th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending Continuing Countywide Vaccinations – Phase 1a/b/c: March 17th-19th and Regional Threat Analysis Meeting March 17th.

**In the Matter of
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- There were no BWC claims filed for the week and three unemployment claims filed this week. The unemployment claims were all fraudulent claims (former BOE Employees). Claims were scheduled for payment, no request for separation information was received. Appel filed and claim entered as ID theft.
- Mr. Rogols will be posting a 2001 Case 650 H Bulldozer on Govdeals.com on behalf of the Engineer's Office/ Highway Garage. Reserve is set at \$18,000.00.
- Mr. Rogols continues to work with the new Dog Warden Gary Cameron, the new Chief Warden. Mr. Cameron has been conducting visits with other county shelters. Updating form and policies.
- Mr. Rogols attended March's Health and Safety Wellness Champion meeting.
- Surveillance Cameras: A video surveillance webinar is scheduled for next week (training session). The Board of Elections and parking lot project is being completed. Continue migrating cameras to dispatch monitoring station. Fairgrounds gates project has a few snags involving Christopher Hutchinson (Net Study), not responding to technical information. Fiber network potential cost savings using fiber. Additional network walk-thru scheduled for Friday.
- There is a full-time and part-time Custodial position posted on the county website. Still no applications received. Receipt of resignation letter from Brien Bellous, Building Department, effective April 1, 2021. The position will be posted to the website today.
- Mr. Rogols has received estimates from Pine Valley for the damage caused to the gutters at the Fairgrounds on the Grandstands, barn A and barn 7. Still waiting on estimate for repairs from Gough Roofing. Insurance estimate completed yesterday.
- The South Pickaway Street property: Mr. Rogols met with Joyce Gifford, Recorder regarding the legal filings for the property.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Matthew Hafey, Pickaway County Sheriff.

- Sheriff Hafey discussed items that he may want to have placed on Govdeals.com. The basement in the Sheriff's Office has items that have been collected over the years and Mr. Hafey is wanting to get it cleaned out.
- Sheriff Hafey informed the Commissioners that they are hiring new corrections officers to get back to full staff. The CCW process has been changed to walk-in services.

In the Matter of
2021 Traffic Signs Change Order No. 1
For Pickaway County Engineer Department:

In reference to the 2021 Traffic Signs project, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve Change Order No. 1 with Kleem Inc. Total change order amount \$6,054.00.

Voting on the motion was and authorize as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract with M.P. Dory for the
SAL-T207-1.85, WAY-T038-7.78, MAD-C090-6.89 Guardrails
For Pickaway County Engineer Department:

In reference to the bid opening conducted on February 16, 2021 referred to as SALT-T207-1.85, WAY-T102.1.61, MAD-C090-6.89 Guardrail, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Contract with M.P. Dory Company. Total bid was \$41,466.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Attest: Angela Karr, Clerk

**In the Matter of
Approval to Purchase Cruisers for the
Pickaway County Sheriff's Department:**

In reference to the request received from Sheriff Hafey to purchase five new cruisers for the Sheriff's Office, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the request. Sheriff Hafey is granted permission to purchase five new cruisers with a total cost of \$48,228.42 per vehicle after modification, equipment, and decals. The purchase of said five cruisers shall be paid from the planned capital fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bid Opening Conducted for
Community Development Block Grant PY2019
Critical Infrastructure Turner Drive Street Reconstruction:**

A bid opening was conducted for PY2019 Community Development Block Grant, Critical Infrastructure, Turner Drive Street Reconstruction with John Cleek, CDC of Ohio in attendance. A sign-in sheet of interested bidders that were also in attendance is on file.

Bids for the various unit pricing, too numerous to list, received from the following companies were opened and read aloud:

Columbus Asphalt Paving Inc.
1196 Technology Drive
Gahanna, OH 43230
\$394,790.00

Fillmore Construction LLC
11741 State Route 72
Leesburg, OH 45135
\$347,740.00

Stines Excavating
9505 State Route 104
Lockbourne, OH 43137
\$354,905.00

Darby Creek Excavating, Inc.
19524 London Road
Circleville, OH 43113
\$443,498.00

The bids were turned over to Mr. Cleek for review and contact award recommendation.

**In the Matter of
Receipt of Resolution Adopting Statement of Services
From Scioto Township, The Village of Commercial Point
Annexation of 5.30 +/- Acres of Scioto Township
Into the Village of Commercial Point:**

March 3, 2021 Resolution No. 07-2021, Resolution Adopting a Statement of Services for Proposed Annexation of +/- 5.300 Acres from Scioto Township to the Village of Commercial Point, and Declaring an Emergency was filed by the Village of Commercial Point at the Pickaway County Board of Commissioners Office.

The Annexation has been placed as a 11:30 a.m. agenda item on the commissioners' March 30, 2021, regular meeting day schedule.

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Receipt of Resolution Consenting to Proposed Annexation
From Scioto Township, The Village of Commercial Point
Annexation of 5.30 +/- Acres of Scioto Township
Into the Village of Commercial Point:

March 3, 2021 Resolution No. 08-2021, Resolution Consenting to the Proposed Annexation of +/- 5.300 Acres from Scioto Township to the Village of Commercial Point, and Declaring an Emergency was filed by the Village of Commercial Point at the Pickaway County Board of Commissioners Office.

The Annexation has been placed as a 11:30 a.m. agenda item on the commissioners' March 30, 2021, regular meeting day schedule.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed Phase 2 of the Fairgrounds project timeline. Needing information for this year's fair and Ag Hall of Fame. The subject will be revisited at a later date.
- Ms. Dengler addressed the offer for the building located on Scioto Street, Prosecutor's Office. Commissioners are opting to respectfully decline the offer.
- Ms. Dengler provided an update of grant information from the Airport meeting.

In the Matter of
Approval of Mike's Landscaping Estimates
For Lawncare and Maintenance Services
For Pickaway County Buildings:

April Dengler, County Administrator, presented estimates received from Mike's Landscaping for the following facilities:

2021 Maintenance – Estimate #4384 Dog Shelter	\$3,575.00
2021 Maintenance – Estimate #4382 Service Center, Engineer's Office, Commissioners' Office, Building Department, Courthouse and JFS Building	\$10,450.00
2021 Lawncare - Estimate #4383 Service Center, Memorial Hall, JFS, Dog Shelter, Courthouse, Commissioners' Office, Engineer's Office, Building Department	\$4,332.00
2021 Landscaping - Estimate #4381 Spring Cleanup and Fall Cleanup – Service Center, Commissioners' Office, Building Department, Engineer's Office, Courthouse, Memorial Hall and JFS	\$11,404.75

Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve the estimates from Mike's Landscaping.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Approval of YMCA Lease
Agreement for use of Memorial Hall:

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and execute the Lease Agreement with YMCA of Central Ohio for the rental of Memorial Hall dance studio space. Agreement is for one year commencing January 1, 2021 to December 31, 2021 at the rate of \$900.00 per month.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Sheriff's Office IT Services
Discussion with Robert Adkins, Pickaway County IT:

Robert Adkins, IT Director, met with the Commissioners to provide an update of his meeting with Sheriff Hafey regarding IT services at the Sheriff's Office. Mr. Adkins explained that he feels that Sheriff Hafey was bringing Cracker Jack on board for the purpose of LEADS. Mr. Adkins explained that the Sheriff informed that he determined that there was no antivirus running on the desktops and Trevor Swackhammer, Sheriff's Office IT thought it was performing antivirus. The Sheriff explained to Mr. Adkins that he plans to be on one domain in two weeks. Dan at Cracker Jack feels that he has the newest MSP Version. Cracker Jack is offering the gold version at 1.54 per user and the County can offer the Diamond version at \$.66 per user.

Commissioner Wippel asked Mr. Adkins why an IT employee would not be qualified to handle LEADS and not be outsourced. Mr. Adkins went on to explain that an IT employee should be qualified to handle Sheriff's Office IT. The concern is hiring a third-party company to perform IT services that should be handled in house by qualified employees. Some of Mr. Adkins' questions of Dan brought up some concerns. Mr. Adkins asked Dan in an email if he would be willing to modify his contract if restructured for the needs of the Sheriff and LEADS Certification and Dan stated that he was here to provide a service. Mr. Adkins also suggested that he become LEADS certified, which is a one-day class. Cracker Jack has already purchased the licensing after receiving the signed contract back from Sheriff Hafey. The Commissioners do not feel it is a standing contract due to them not reviewing and approving prior to Sheriff Hafey executing said contract with Cracker Jack. Commissioner Scherer stated that he does not have a problem with reimbursing Cracker Jack for the purchase of the licensing.

In the Matter of
Engineer's Discussion of Fiber Optics:

Chris Mullins, Engineer, met with the Commissioners to discuss internet at the Highway Garage. During storms, the internet service drops and that is the time that it is needed the most. He has spoken with Spectrum and they have no plans of running it out their way. Mr. Mullins has met with Robert and has had discussions of them installing the conduit and boxes themselves. Robert wants to put a junction box out by the Sheriff's Office to be utilized by County Offices. There is a need for fiber optics to be installed and it can be done as soon as the fiber optics material is ordered. Mr. Mullins is currently upgrading the GPS in the County trucks now, so they will work well with new internet. The fiber that connects the buildings is owned by the county.

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the installation of fiber optic materials to the Engineer's Highway Garage for internet purposes. Total project cost \$101,770.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, MARCH 9, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 14, 2021.

A total of \$790 was reported being collected as follows: \$50 in adoption fees; \$60 in dog license; \$150 in kennel license; \$25 in additional kennel license fees and \$505 in private donations.

Two (2) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk